



# VOLUNTEER COMMITMENT FORM

5th ANNUAL TOOL BOX BASH \* October 10, 2009

Virginia Beach Convention Center

Following is a list of volunteer positions that we excitedly anticipate your active participation in helping us fill. Please review and check all that apply to your interests, expertise and availability. You may fax or mail your form to: Fax: 640-0595

Habitat for Humanity of SHR ■ 900 Tidewater Drive ■ Norfolk, VA 23504

For more information: Phone: 640-0590 ■ [www.toolboxbash.org](http://www.toolboxbash.org)

## MAILING AND REGISTRATION COMMITTEE

- Invitation Mailing, Saturday, August 22<sup>nd</sup>
- Preparation of Guests Packets Fri., Oct. 9<sup>th</sup>
- Event Registration: Sat. Oct. 10<sup>th</sup> Guests Check-In

## AUCTION AND RAFFLE COMMITTEE

- Building of Pirate Ship or Auction Items as Needed
- Packing Up Items at SHRHFH  Wed, Oct. 7<sup>th</sup>  Thurs., Oct 9<sup>th</sup>
- Loading/Unloading of Trucks  Fri. Oct 9<sup>th</sup>  Sat. Oct 10<sup>th</sup>
- Auction Tables Hosts or Hostess, Oct. 10<sup>th</sup>
- Spotters for Live Auction Bidding
- Auction Check-out Runners (Gather items for winners at close of Auction)
- Auction Check-out (Assisting at the Check-out Desk)
- Auction Break-down (Packing leftover items for return to SHRHFH)
- Sort Leftover Items and Make Follow-up Calls, Mon. Oct. 12<sup>th</sup>

## DECORATIONS AND LOGISTICS COMMITTEE

- Building/Painting of Decorations in  August  September
- Packing up Items at SHRHFH  Thurs., Oct 8<sup>th</sup>  Fri., Oct. 9<sup>th</sup>
- Loading Trucks, Friday, Oct. 9<sup>th</sup>
- Unpacking and set-up  Friday, Oct. 9<sup>th</sup>  Sat. Oct. 10<sup>th</sup>
- Break-down Event and Loading Trucks at VBCC (10:00 p.m.)
- Return Items to HFHSHR and Park Trucks
- Unload on Sun., Oct. 11<sup>th</sup>, 9:00 a.m.

## VOLUNTEER AND HOSPITALITY COMMITTEE

- Hosts and Hostesses for Tool Box Bash Sat. Oct. 10<sup>th</sup>
- Registration Area  Habitat SHR Information Booth

## GAMES COMMITTEE

- Building/Painting Games in  August  September
- Hosts and Hostesses for Games of Skill
- Redemption Booth (Redeming Guests Game Tickets for Prizes)

## TIMES I'M AVAILABLE

- Weekdays  Weekend Saturday Workshops
- Morning  Afternoon  Evening  All Day  As Needed

Each volunteer assignment is greatly appreciated and is critical in making this 5<sup>th</sup> Annual TOOL BOX BASH an exciting and wonderful experience for all involved. If you have any questions or for any reason you are unable to fill your commitment, please contact: LYNN CORBIN AT 301-7260 OR LINDA PARISH AT 287-4861.

**THANK YOU!**

\_\_\_\_\_

**NAME**

\_\_\_\_\_

**STREET ADDRESS**

\_\_\_\_\_

**CITY**

\_\_\_\_\_

**STATE** \_\_\_\_\_ **ZIP**

\_\_\_\_\_

**TELEPHONE**

\_\_\_\_\_

**FAX**

\_\_\_\_\_

**CELLULAR**

\_\_\_\_\_

**E-MAIL ADDRESS**

My signature confirms my commitment to participate in the Tool Box Bash as a Volunteer for the Position and Times I have indicated.

\_\_\_\_\_

Signature

FOR COMMITTEE CO-CHAIRS:

Committee: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Times: \_\_\_\_\_